

**WESTERN ODISHA DEVELOPMENT COUNCIL, ODISHA**  
**6<sup>TH</sup> FLOOR, RAJIV BHAWAN, BHUBANESWAR-1**  
**Phone : (0674) 2391598**  
**Email - [ceowodc@gmail.com](mailto:ceowodc@gmail.com)**

No. 535 /WODC

Date 25.01.2023

**ADVERTISEMENT**

Applications are invited from the eligible personnel residing within the State of Odisha in respective district mentioned for engagement in the post of Assistant Engineer, WODC on Contractual Basis.

Sl. No	Name of the Post	Nos. of Post	Eligibility criteria/qualification	Salary	Nature of Post
1	<b>Assistant Engineer</b> (Sambalpur, Deogarh & Bargarh) (Kalahandi & Nuapada) (Angul, Balangir, Boudh, & Sonapur) (Jharsuguda & Sundargarh)	<b>4</b> (01) (01) (01) (01)	Degree/Diploma in Civil Engineering. A retired Engineer in the rank of Assistant Engineer (below 65 years) with experience in handling roads, buildings & Irrigation projects.	Monthly consolidated remuneration as per their eligibility for retired Government servant at Level-10	Contractual

Application forms and other details are available in the website of WODC i.e. [www.wodcodisha.nic.in](http://www.wodcodisha.nic.in)

Application complete in all respect with relevant particulars/testimonials must reach the **Chief Executive Officer, Western Odisha Development Council, 6<sup>th</sup> Floor, Rajib Bhawan, Bhubaneswar-1** by Regd. Post / Speed Post on or before **10<sup>th</sup> February 2023**. The envelope containing the application should be superscribed with the name of the post applied for.

The Council reserves the right to accept / reject any or all of the applications without assigning any reason thereof.

  
25/1/2023  
**Chief Executive Officer**

## TERMS OF REFERENCE

### For the post of Assistant Engineer

1. The above post is purely contractual in nature and can be terminated at any point of time without assigning any reason thereof.
2. The candidate selected shall be on contract initially for a period of one year. The contract may be further extended annually maximum up to 3 years subject to their satisfactory performance.
3. Broad role, essential competency and emoluments of Assistant Engineer Preference will be given to local residing engineer of concerned district.
  - I. **Number of post:-** 04(Four) ( 01 post for Sambalpur, Deogarh, Bargarh), ( 01 post for Kalahandi & Nuapada), ( 01 post for Angul Bolangir, Boudh & Sonepur) and (01 post for Sundargarh & Jharsuguda)
  - II. **Nature of Engagement:-** Contractual
  - III. **Emoluments:-** Monthly consolidated remuneration as per their eligibility for retired Government servant at Level-10
  - IV. **Educational Qualification:-**
    - a) Essential qualification:- Degree/Diploma in Civil Engineering
    - b) Desirable Qualification:- Retired Civil Engineer in the rank of Assistant Engineer from Government Deptt. having good track record.
  - V. **Age: -** Below 65 years as on 01.01.2023. Applicants with Lower age will be given preference.
  - VI. **Experiences:-**
    - A) Minimum **10** years in relevant field in the Government Service.

#### **4. Role and Responsibility:**

The roles and responsible of Assistant Engineer is as follows:-

- a) He will function at District WODC Office assigned to him.
- b) Checking of plans and estimates including revised estimates of the works submitted to WODC District Office by different Executing Agencies. He is to check the site plan and land status of the works to be executed by the Executing Agencies.

- c) He will inspect the works, executed by the Executing Agency along with officials of WODC, ensure that the work is being executed as per the approved plans and estimates and specification by the WODC.
- d) Supervise and monitor of WODC funded projects with respect to standard SOP of WODC communicated to Executing Agencies.
- e) He will accompany the WODC officials of Bhubaneswar and District level officials to different sites of the Executing Agencies to supervise and report.
- f) He will work under technical guidance of Technical Consultant, WODC.

#### 1. How to Apply

i. The Candidates fulfilling the above criteria for the post is required to apply only by Speed Post / Registered Post in the prescribed format at **Annexure-I** along with all supportive documents mentioned in the application by 10<sup>th</sup> February 2023 to:-

***The Chief Executive Officer,  
Western Odisha Development Council,  
6<sup>th</sup> Floor, Rajiv Bhawan,  
Bhubaneswar-1***

- ii. Envelope containing the application must be superscribed in bold letters **APPLICATION FOR THE POST OF "Assistant Engineer"**.
- iii. **Application received after the closing date i.e 10<sup>th</sup> February 2023 will not be entertained. The office will not be responsible for any postal delay.**
- iv. In-complete application received in any respect is liable to be rejected. No correspondence on that score shall be entertained.



**11. Details of Employment: (use separate sheets if required).**  
 Starting with your present employment, list in reverse order all the employments you have had.

**12. Current Employment:**

From Month/Year	To Month/Year	Designation

**Location of Employment:-**  
**Description of your duties:-**

**Declaration: I do hereby declare that all the information furnished above are correct to the best of my knowledge and belief.**

<b>Date:</b> <b>Place:</b>	<b>Full Signature of the Applicant</b>
-------------------------------	--

- Note:**
- 1. The following documents are to be enclosed along with the application:**
    - a. Attested copy of Degree/Diploma Certificate.
    - b. Two copies of passport size colour attested photograph.
    - c. Attested photocopies of Experience Certificate.
    - d. Residential Certificate/ Proof of residence.
  - 2. Application form & attested photo copies of all mark sheets & certificates should be put in to a cover super scribed as "APPLICATION FOR THE POST OF (NAME OF THE POST)"**