

WESTERN ODISHA DEVELOPMENT COUNCIL, ODISHA
6TH FLOOR, RAJIV BHAWAN, BHUBANESWAR-1
Phone : (0674) 2391599 Fax: (0674) 2391598
Email - ceowodc@gmail.com

No. 10233/WODC

Date 23/12/21

ADVERTISEMENT

Applications are invited from the eligible personnel residing within the State of Odisha for engagement in the following posts in Project Monitoring Unit (PMU) of the WODC on contractual basis.

Sl. No.	Name of the Post	Nos. of Post	Eligibility criteria/qualification	Salary	Nature of Post
1	Technical Consultant	01	Degree in civil Engineering. A retired Engineer in the rank of Executive Engineer or above (below 65 years) with experience in handling roads, buildings & Irrigation projects.	Rs.30,000/- (Consolidated)	Contractual

Application forms and other details are available in the website of WODC i.e. www.wodcodisha.nic.in

Application complete in all respect with relevant particulars/testimonials must reach the **Chief Executive Officer, Western Odisha Development Council, 6th Floor, Rajib Bhawan, Unit-5, Bhubaneswar** by Regd. Post / Speed Post on or before **10.01.2022**. The envelope containing the application should be superscribed with the name of the post applied for.

The Council reserves the right to accept / reject any or all of the applications without assigning any reason thereof.


23/12/21
Chief Executive Officer

TERMS OF REFERENCE

For the post of Technical Consultant

1. The above post is purely contractual in nature and can be terminated at any point of time without assigning any reason thereof.
2. The candidate selected shall be on contract initially for a period of one year. The contract may be further extended annually maximum up to 3 years subject to their satisfactory performance.
3. Broad role, essential competency and emoluments of **Technical Consultant**.
 - I. **Number of post:-** 01(One)
 - II. **Nature of Engagement:-** Contractual
 - III. **Emoluments:-** Consolidated Rs30,000/- (Thirty Thousand) only per month
 - IV. **Educational Qualification:-**
 - a) Essential qualification:- Degree in Civil Engineering
 - b) Desirable Qualification:- Retired Civil Engineer in the rank of Executive Engineer or above preferably from Government Deptt. having good track record.
 - V. **Age: -** Below 65 years as on 01.03.2021. Applicants with Lower age will be given preference.
 - VI. **Experiences:-**
 - A) Minimum **10** years in relevant field in the rank of Executive Engineer and above.
 - B) More year of experience as Executive Engineer and above will be given preference.
 - C) Retired Executive Engineer of Works/RW deptt. will be given preference.

4. Role and Responsibility:

The Technical Consultant will be responsible for:-

- a) Proper scrutiny of Plans, Estimates and technical appraisal of DPRs sent by the WODC Districts as well as field verification, quality assessment of works implemented by Executing Agencies as when required.



- b) Support and monitor WODC funded projects.
- c) Providing technical support to project implementing agencies as and when required including scrutiny of plan & Estimates / DPRs of WODC funded projects.
- d) Facilitating quality assessment of projects at the field level and assisting in removal of bottlenecks for quick implementation of projects.
- e) Regular visit to Council districts for supervision of projects and suggest remedial measures for effective and timely project implementation.
- f) Accompanying different Sub-committees in their field visit when required.
- g) Rendering aid and advice to the Council in Technical matters.

1. How to Apply

i. The Candidates fulfilling the above criteria for the post is required to apply only by Speed Post / Registered Post in format prescribed at **Annexure-I** along with all supportive documents mentioned in the application by 03rd January 2022 to:-

***The Chief Executive Officer,
Western Odisha Development Council,
6th Floor, Rajiv Bhawan,
Bhubaneswar-1***

- ii. Envelope containing the application must be super scribed in bold letters **APPLICATION FOR THE POST OF “Technical Consultant”**.
- iii. **Application received after the closing date i.e 10th January 2022 will not be entertained. The office will not be responsible for any postal delay.**
- iv. In-complete application received in any respect is liable to be rejected. No correspondence on that score shall be entertained.

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APPLICATION FORM FOR THE POST OF TECHNICAL CONSULTANT						
Name of the Post					Self attested Photograph	
1. First Name		Middle Name			Last Name	
2. Date of Birth:			3. District of Domicile:		4. Sex:	
Day	Month	Year			M	F
5. Please mention if SC/ ST/ UR:-						
UR SC ST						
6. Present Contact Address:						
Permanent Contact Address:				7. Present Telephone No. (Std code) office No. (if any)		
8. Email Address:				9. Mobile No.		
10. Languages spoken/ written:						
11. Experience (In reverse order from current to past) (use separate sheets if required).						
Sl. No.	Name of the Post	Name of the Department	Experience		Total Years of Exp.	Description of duties in brief
			From	To		
1	2	3	4	5	6	7



12. Details of Employment: (use separate sheets if required).		
Starting with your present employment, list in reverse order all the employments you have had.		
13. Current Employment:		
From Month/Year	To Month/Year	Designation
Location of Employment:-		
Description of your duties:-		
Declaration: I do hereby declare that all the information furnished above are correct to the best of my knowledge and belief.		
Date:		Full Signature of the Applicant
Place:		

Note:

1. **The following documents are to be enclosed along with the application:**
 - a. Attested copy of Degree Certificate.
 - b. Two copies of passport size colour attested photograph.
 - c. Attested photocopies of Experience Certificate.
 - d. Attested photocopies of Caste certificate (for SC/ST candidates).
2. Application form & attested photo copies of all mark sheets & certificates should be put in to a cover super scribed as **"APPLICATION FOR THE POST OF (NAME OF THE POST)"**